

2024-2025 Verification Worksheet – Independent Student
OFFICE OF FINANCIAL AID

This document is required to verify information you reported on your application for financial assistance submitted to the U.S. Department of Education. Complete this document and return it to the Office of Financial Aid as soon as possible.

A. Student Information

Last Name _____	First Name _____	M.I. _____	HO _____
Address (include apt. no.) _____			Concordia ID # _____
City _____	State _____	Zip Code _____	Date of Birth _____
			Phone Number (include area code) _____

B. Household Information

List the people in your household, including:

- Yourself, and your spouse if you have one, and
- Your children, if you will provide more than half of their support from July 1, 2024 through June 30, 2025, even if they do not live with you, and;
- Other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2024 through June 30, 2025.
- The provided criteria for “dependent children” or “other people” align with the requirement that family size align with whom the student could claim as a dependent on a U.S. tax return if the student were to file a U.S. tax return at the time of completing the 2024-2025 FAFSA. The student should not include any unborn children in the family size.

List the college, only if enrolled at least half-time in a degree, diploma, or certificate program, at an eligible postsecondary educational institution, during July 1, 2024 – June 30, 2025. (6 credit hours undergraduate level = half-time).

Full Name	Age	Relationship	College
Ex: Mary J. Smith	19	Sister	State University
1. _____	_____	<u>You/the Student</u>	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

Use other side of page if additional space is needed

C. Student’s Tax Filing Status and Income Information

Please check only one box:

- Check here if you filed a 2022 U.S. Income Tax Return (2022 IRS Form 1040, a tax return from Puerto Rico or a foreign income tax return).
- Check here if you will not file and are not required to file a 2022 U.S. Income Tax Return. If you did not file and received income in 2022, list below your employer(s) and any income received in 2022. **Attach copies of all W-2 Forms. *Non-tax filers complete the section below.**

Sources	2022 Income

D. Spouse’s Tax Filing Status and Income Information (if student is married)

Please check only one box:

- Check here if you and your spouse filed a joint tax return (2022 IRS Form 1040, a tax return from Puerto Rico or a foreign income tax return).
- Check here if you and your spouse filed a separate tax return.
- Check here if your spouse will not file and is not required to file a 2022 U.S. Income Tax Return. If your spouse did not file and received income in 2022, list below your spouse’s employer(s) and any income received in 2022. **Attach copies of all W-2 Forms. *Non-tax filers complete the section below.**

Sources	2022 Income

***Non-Tax Filers:** Provide a signed and dated statement certifying that you have not filed and are not required to file a 2022 income tax return, as well as the sources of 2022 income earned from work and the amount of income from each source.

_____ Check here if non-filing statement is signed and dated.

_____ Check here if non-filing statement will be provided later.

E. Sign this Worksheet

By signing this worksheet, I certify that all of the information reported is true, complete and accurate. I understand that additional information and/or documentation may be required to verify my response.

Student Signature

Date

Spouse’s Signature

Date

Return To: Concordia University Chicago, Office of Financial Aid, 7400 Augusta St., River Forest, IL 60305
Office: (708) 209-3113 | Fax: (708) 488-4102 | Email: Financial.Aid@CUChicago.edu